

Project No: 04088

January 18, 2005

H.W. PICKUP REPLACEMENT SCHOOL

DESIGN COMMITTEE MEETING #2

Date: Thursday, January 13, 2005
 Time: 10:00 am to 12:00 am.
 Location: Existing HW Pickup Jr. High School
 Distribution: All present and as notes

Name	Representing	Email/Phone/Home or Cell/Fax
Lesley Gigg	President PAC	algigg@telusplanet.net / (780)542.5173/542.1173/621.1639
Wayne Rosell	Principal (HWP)	wrosell@wrsd.ca / (780)542.4495/542.2465/542.6238
Murray Carefoot	V.P. (HWP)	mcarefoot@wrsd.ca / (780)542.4495/621.0093/542.6238
Donna Oscar	Trustee	doscar@wrsd.ca / (780)542.4506/542.4917
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Cody McClintock	Sec. Treasurer	cmclintock@wrsd.ca / (403) 845.3376/845-4287
Clint Schwalbe	CTS Labs	cschwalbe@wrsd.ca / (780) 542.4495/542.6238
Theresa Kostiuik	CTS Labs	tkostiuk@wrsd.ca / (780) 542.4495
David Cheetham	G2A	davec@group2.ab.ca / (403)340.2200/346.6570
MH Cotton Chou	G2A	cottonc@group2.ab.ca / (403)340.2200/346.6570

Copies To:

ITEM	DISCUSSION	ACTION BY
1.0	WELCOME AND SIGN-UP ATTENDANT SHEET <ul style="list-style-type: none"> The purpose and objective of this meeting was outlined. 	
2.0	ADDITIONS TO AGENDA <ul style="list-style-type: none"> All committee members were invited to add any additional items onto this agenda. 	
4.0	REVIEW MINUTE OF MEETING #1 <ul style="list-style-type: none"> Meeting #1 minutes were accepted as distributed with no changes. 	
5.0	STEERING COMMITTEE UPDATE <ul style="list-style-type: none"> The issue of communication among P3 partners (2 schools and town) was brought up. The issue of design collaboration among 3 architectural firms was brought up. At the January 12th Town Public Meeting, the majority of residents in attendance (among 250 participants) expressed a negative perception on the issues of safety, air quality and location of new project, and a petition to stop the project has 	Cody/Info

Group 2

Architecture Engineering Interior Design

been filed.

- The school board will discuss the project completion date with Town, (originally set for Sep / 2006).
- Cody McClintock suggested the 3 architectural firms need to work together to re-submit to the Town a proposed construction schedule based on producing a project of good quality.
- the Client and architectural firms must complete and sign an Client / Architect Agreement prior to beginning the design process, (scheduled for the near future)
- The school board and Town have agreement in sharing Gym space; the Town agreed to let the 2 schools to use that space during the regular daytime.
- The field house is mainly a soccer field and the Town to advice on types of uses back to the schools.

7.0

DISCUSS AND REVIEW VISION AND MISSION

G2A / Design
Committee

- The purpose of vision and mission is to help architects understand the school needs and requests to be incorporated into the design process.
- Two main perspectives of this HW Pickup Replacement School project are consideration of future expansion and the integration of education and recreation in Town.
- The P3 project could go further to become P6 project, which would integrate the aspects of Health and Science development. For example, DTHR may require 800m² of space to be lease from the proposed new site for community health service (such as a clinic). The Steering Committee has reviewed the possibility.
- The new vision and mission statement for HW Pickup Replacement School will reflect the concept of partnership collaboration. The statement developed by HW Pickup Principal – Mr. Wayne Rosell, which present in the separated pages. Please see additional attachment.
- The objective characteristics / design goals for above vision and mission statement are also presented in the additional attachment.

Info

Info

6.0 + 8.0
/ 8.1

REVIEW LATEST PLAN AND SPACE PROGRAM

G2A / WRSD /
Design
Committee

- The CTS function for the HW Pickup Replacement School is focused on the Construction Workshop and Home Economics (food and fashion) training programs for Jr. High students; therefore, 2 CTS need to be designed closer to the common space in HW Pickup.
- The time arrangement for using 2 CTS in the common space will be decided by the 2 school's administrators.
- The CTS located within each school will only use by the individual school and not shared with the other school.
- The library in the common area will be used by public and 2 schools. The 3 architects need to pay attention in the design process on the issues of security and the usage of resources.
- The WRDS #66 will discuss with Town about the utilization of cafeteria in the common space.
- Architects may need to consider designing similar size to Pioneer Gathering Area within Common Food Area.

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- The CTS Food Program in HW Pickup will hopefully have commercial kitchen equipment. The WRDS #66 and G2A will discuss with Town and IBI to consider using Kitchen space for teaching function, therefore, the architect may need to move Kitchen Room closer to HW Pickup.
- G2A and IBI may need to discuss possible building location revision between HW Pickup Replacement School and Catholic School.
- The Gym space needs to be designed for 2 Basketball / 5 Volleyball for HW Pickup Jr. High Replacement School.
- Update the program list for next meeting.

G2A

8.2 Discuss parking requirements

Info / G2A

- 23 Busses in town for public schools.
- 37 staff parking spaces, including 2 school van and 35 staff parking.
- 4 visitor parking spots + required H.C parking area.
- 3 parents drop-off stop and also inconsideration of traffic flow.

9.0 Future meeting

G2A/Design
Committee

- Thursday, January 27, 2005 at 10:00 am to 12:00 pm.
- Wednesday, February 9, 2005 at 10:00 am to 12:00 pm.

Prepared by:

Group 2 Architecture Engineering Interior Design

MH Cotton Chou
MBA. MAAA.

DD:ga