

Project No: 04088

January 31, 2005

H.W. PICKUP REPLACEMENT SCHOOL

DESIGN COMMITTEE MEETING #3

Date: Thursday, January 27, 2005
 Time: 10:00 am to 12:00 am.
 Location: Existing HW Pickup Jr. High School
 Distribution: All present and as noted

Name	Representing	Email/Phone/Home or Cell/Fax
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ITEM	DISCUSSION	ACTION BY
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3.0 REVIEW MINUTES OF MEETING #2

- Design Committee would like the school's principal to make notes on the school's newspaper website.
- 3 Architectural firms need to do revisions of the project schedule and submit it to the P3 committee and the Town of Drayton Valley. IBI/G2A
- Regarding the Owner contract, IBI will present the final version of the contract to the Town. If there are any changes to the contract, the architectural firm can issue an addendum. IBI/G2A
- A 440 cap is approved by Alberta infrastructure for the new H.W. Pickup replacement school, but Wild Rose School Division will negotiate a 475 or 500 cap with Alberta Infrastructure in consideration of the potential growth of the school. WRSD

3.1 Location and Number of CTS Needed

- With a 440 cap there will be 2 CTS spaces. Mr. Clint Schwalbe, the CTS instructor, indicated the need of 200 m² minimum for a construction fabrication lab. **(The spatial size requirement needs to be further investigated).** G2A
- Alberta Infrastructure has classified the school labs as the G2A

Group 2

Architecture Engineering Interior Design

ITEM	DISCUSSION	ACTION BY
	<p>clean and dirty. The designers need to take this issue into consideration for the grouping size and location of the lab.</p> <ul style="list-style-type: none"> 3 shared labs in the common area are determined on the original plan. The additional one (Home Economics CTS lab) will need a further investigation by using the public kitchen and Banquet Hall for teaching purposes. 	G2A/WRSD/ Design Committee
3.1.1	<ul style="list-style-type: none"> The Town of Drayton Valley said that 2 schools need to set up a schedule for space usage of labs. In the original design, kitchen and Banquet Hall is for public and community use. If 2 schools want to use those facilities, a supervisor's office will need to be set up in this area. The Town is currently negotiating with the RCMP to set up an office in the location for supervisor and safety issues. 	G2A/WRSD/ Design Committee
3.2	<p>The Utilization of Library</p> <ul style="list-style-type: none"> The library in this project is considered to be the Town library branch. The Town librarian may handle the library administration management. Regarding the H.W. Pickup school library usage, the Architect cannot put all the required space in the common space. The Architect may need to divide 2/3 of the library space to public use. 1/3 of the library size would be within the school. Typical school textbooks are handled in the library through a sign-up sheet if the student wants to use the textbook. Space required in program. 	INFO G2A G2A
3.3	<p>Location of H.W. Pickup School on the Site</p> <ul style="list-style-type: none"> Catholic school is okay to switch to the south side of the project location. Design Committee likes to see <u>both designs</u> available to be presented to the public at the School Board or P3Committee. School layout, traffic flow, drop-off space would be indicated in these designs. 	INFO G2A
3.4	<p>Space Utilization and Function Needed in the Gym</p> <ul style="list-style-type: none"> The Town intended to design only 1 set of change rooms for 2 schools usage in gym area and 1 set of change rooms for field house area The flooring material of the field house will use <u>roll-up tuff</u> instead of rubber flooring surface as the Alberta Soccer Association requires which needs approximately 3 hours of labour to roll up. Therefore, it is not easy to change the flooring for the school's gym functions. The roll-up tuff is good for gymnastics, soccer, tennis practice, but is not good for basketball or volleyball exercises. G2A to review flooring options. The usage of the field house: <ul style="list-style-type: none"> The Town had communicated with the Alberta 	IBI/G2A INFO G2A

Group 2

Architecture
Engineering
Interior Design

ITEM	DISCUSSION	ACTION BY
	<p>Soccer Association about the time of usage which is between 3:30 – 5:30 p.m. for team practice.</p> <ul style="list-style-type: none"> The schools will heavily use the field house for school gymnastic activity during after school hours which is 3:30 p.m. – 6:30 p.m. There is less usage in the daytime hours. 	
	<ul style="list-style-type: none"> As per the P3 Agreement, 2 schools save up some square feet for the field house. The Wild Rose School Division agreed that 300m² would be allocated for field house use. 	INFO
	<ul style="list-style-type: none"> Gym space is too small in the current design. The school needs 2 basketball court spaces and at least 3 half-courts (or 900m²) as a minimum requirement. 	G2A/WRSD/ Design Committee
6.0	SPACE PROGRAM REVIEW	
	<ul style="list-style-type: none"> Program will be re-evaluated by the design committee, G2A and school staff. (Further recommendations of the size of space will be given by the school). 	G2A/Design Committee
	<ul style="list-style-type: none"> Overall speaking, the H.W. Pickup block schematic design is welcomed by the Design Committee. 	
	<ul style="list-style-type: none"> Wayne with H.W. Pickup to review admin space program. 	HWP
	<ul style="list-style-type: none"> H.W. Pickup needs to provide CTS modules for present and future utilization. 	HWP
6.1	Review Space Program of H.W. Pickup/Common Area	
	<ul style="list-style-type: none"> We do not need to design too much glazing on the interior of the building due to security issue. 	G2A
	<ul style="list-style-type: none"> We must consider the school interior space in utilizing the relationship with the common area in the design process. 	G2A
	<ul style="list-style-type: none"> 2 options of school design are in both orientations – north and south. <ul style="list-style-type: none"> North side of school designed as linear approach. South side of school designed as radiant approach. 	G2A
7.0	PROPOSED FUTURE MEETINGS	INFO
	<ul style="list-style-type: none"> Tuesday, February 8th @ 10:00 A.M. Thursday, February 17th @ 10:00 A.M. Thursday, February 24th @ 10:00 A.M. 	

Prepared by:

Group 2 Architecture Engineering Interior Design

M.H Cotton Chou, MBA. MAAA.
MCC:sa