

414 - CERTIFICATED STAFF EXCHANGES

Background

The experience of teaching in another school, jurisdiction, province, or country on a certificated staff exchange program provides unique cultural, social and educational opportunities. The Division encourages exchange programs, subject to the following.

Guidelines

1. Exchanges that coincide with the Alberta school year are preferred, to minimize disruption to students/programs.
2. The age, grade, program offerings will be a primary consideration, particularly where exchanges are for less than a full year, or for parts of two school years. (e.g. January – December)
3. Certificated staff applying for transfer shall have a minimum of five years successful teaching experience with the Division.

Procedures

1. Applications for exchange teaching positions shall be made through the Superintendent or his/her designate, as far in advance as possible, with prior approval of the Principal.
2. The Superintendent or designate may give approval to participate in exchange teaching programs as long as they do not impose a financial and/or organizational burden on the Division or its schools.
3. "Leave of Absence" granted for exchange teaching purposes shall be from the staff of the Wild Rose School Division and not from a specific position. Every effort will be made to return the staff member to a position comparable to the one she/he vacated.
4. Each exchange teacher assigned to Wild Rose schools may be granted up to five days per full school year to visit other schools, attend orientation, debriefing sessions, upon the approval of the school Principal. Where such approval is granted, substitute costs when required will be paid from the school's budget.

Reference: Section 60, School Act