

## Administrative Procedure 415

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### **415 - CRITERIA FOR TEACHING EXPERIENCE ASSESSMENT**

[pursuant to Article 7.4 of the Collective Agreement between Wild Rose School Division No. 66 (the Board) and the Alberta Teachers' Association (ATA)]

#### **Background**

For salary purposes, the Board will, subject to the provisions of the Collective Agreement, particularly but not limited to Articles 7.1 and 7.3 thereof, recognize previous teaching experience gained while teaching the government approved curriculum for Kindergarten to Grade 12 (K to12) upon receipt of satisfactory evidence of the same.

#### **Guidelines**

Such experience shall be recognized in the manner and at the adjustment dates set out in the Collective Agreement, provided such teaching meets the following criteria:

1. In all cases, at the time of such teaching the teacher held a credential issued by the government of the jurisdiction in question permitting the teacher to teach the governmentally approved curriculum for a K to12. Leaves of absence without salary and vacation periods will be excluded.
2. Teaching experience with the Alberta Distance Learning Centre
3. Teaching experience in other provincially-accredited Canadian schools which use the authorized Program of Studies for K to 12
4. Teaching experience gained in a jurisdiction outside Canada gained by teaching in a state or national school in the jurisdiction in question which is accredited by the government of the jurisdiction in question to provide instruction for K to 12

For salary purposes, the Board *will not* recognize the following teaching experience:

1. No credit for teaching *English as a Second Language* in foreign countries shall be granted by the Board;
2. No credit for experience involving tutoring, home schooling, community recreation activities, religious programs, or instruction not using the government authorized Program of Studies for K to 12 shall be granted;
3. Substitute teaching shall not be counted as teaching experience under any circumstances, except as provided in Article 7.3 of the Collective Agreement.

The Board has a form that will be provided for use in obtaining verification of teaching experience. No other forms will be accepted unless pre-approved by the Superintendent of Schools or designate and all information required by the Board is provided in sufficient detail as the Superintendent or designate may require.

Created: September 1, 2005  
Revised: December 1, 2005  
Reference: Section 60, School Act  
Cross Reference: Collective Agreement between Wild Rose School Division No. 66 and the Alberta Teachers' Association