

531 - ALTERATIONS TO SCHOOL FACILITIES

Background

Additions, alterations or other renovations to school owned or operated facilities require prior approval of the Superintendent or designate, and, in some cases, of Alberta Infrastructure. No school or department shall undertake any kind of construction or alteration without the prior approval of the Superintendent or designate.

Procedures

1. Where appropriate, proposed projects will be incorporated into the Division's Three and Ten- Year Capital Plans.
2. Applications, with as much supporting documentation and rationale as possible, shall be submitted in writing to the Secretary-Treasurer.
3. Wherever possible, proposals shall have received prior input from the Maintenance Supervisor, including cost estimates.
4. All alterations or additions to buildings shall conform with prevailing provincial code requirements.

Reference: Section 60, School Act