



**Wild Rose Public Schools**

**IUOE/Exempt Recommendation for Hire**

Please forward this completed form to the Human Resources Supervisor along with the Support Staff Information form and any attachments.

**Shortlist and Interview:**

Competition Number:

Work Location:

Shortlisted Candidates:

Members on Interview Committee:

Criteria used to Hire:

**New Hire Information**

**Successful Candidate:**

Name:

Start Date:

End Date: *(if applicable)*

Number of Hours:                      Per Day      or                      Per Week

Type of Position:                      Regular      or                      Temporary

    Full Time      or                      Part Time

Wage Schedule Grid Placement Recommendation (for IUOE):

*(For Initial Hire – new to Wild Rose - please refer to AP 430 & attach copies of certificates & proof of prior experience)*

Comments/changes from initial posting:

\_\_\_\_\_  
Signature  
Location Manager/School Principal

\_\_\_\_\_  
Date

Office Use Only:	
_____	_____
Human Resources Supervisor	Date